

Food and Beverage Attendant / Club Rooms |Ernst & Young Melbourne

Fantastic Career Opportunity

Shift Work Monday to Friday

Corporate Hospitality Services

Are you ready for your next challenge?

We are all about the delivery of class leading experiences for our clients, their employees and guests and need great people to join our teams. We currently have exciting opportunities for professional Hospitality all-rounders to work as part of our outstanding Hospitality Team/s with one of our leading Corporate Clients.

Do you want your weekends free?

If you are committed to providing class leading experiences, have a good standard of food and beverage knowledge, reception & reservations, are self-motivated, enjoy working in a team environment that supports each other to exceed our clients' expectations and really enjoy interacting with people, then we want to hear from you. Ultimately, it's your attitude that's most important to us, however previous experience with Function/Banquet, Cafe catering, reception & reservations are a definite bonus.

About the role

Shift time: 6am to 2pm

Opening of all staff breakout rooms (Club Rooms) across 8 floors. Ensuring presentation of Club Rooms is up to standard

Replenishing of tea/coffee/milk/snacks in each Club Room

Ensuring appropriate levels of stock are always on hand, and communicating to Hospitality Manager when ordering required

Coffee machine management on each floor, ensuring machines are working and replenished daily or when required

Handover with afternoon shift

Assisting client floor with day-to-day service

Ability to work unsupervised

About you - your Responsibilities, Skills, and Experience

You know how to create excellent client experiences

You want to have positive interactions with all clients to support our brand values

You have a team player mentality and can easily multitask

You are flexible, deal easily with change and cope well under pressure

You've got great waitering skills and a current RSA

You've had strong administration experience in Reception, reservations, or Hospitality services

You're willing to take direction and are open to learn new skills

You're open and honest in the way you communicate and pride yourself on your integrity

About us - Benefits we offer and our Culture

We're passionate about our people and we offer a supportive, positive, and inclusive work environment

We work in prestigious locations and offices

Our site is in an easily accessible CBD location

We offer a full suite of career development and cross training opportunities

We reward our people for high performance

Our site operates Monday to Friday, so the weekends are all yours!

Food & coffee provided

Employee dining discounts -up to 50%

Refer a friend program, with bonus's

If you are passionate about the delivery of excellent client service, have had previous experience in a similar role and would like to be part of our team, apply now!

Trippas White Group is an Equal Opportunity Employer and encourages indigenous Australians to apply.